SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

KABIR VIKAS MANDAL DASA SANCHALIT ARTS COLLEGE FATEPURA

ARTS COLLEGE, UKHRELI ROAD, FATEPURA
389172
fatepuracollege.org

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Dahod District is considered as a most backward district in the state of Gujarat. According to census 2001, Dahod district is having the last rank in the field of education. This distract is bounded by three states. Hanse there is diversity in terms of culture and language. Fatepura Taluka of Dahod district is one of the most backward Taluka in India. Fatepura taluka is located in north-western part of the district, on the border of Rajasthan. Most of the area of this Taluka is rural of which 93.04% of the population belong to the tribal Bhil community. the historical point of view, more than 1700 tribal were martyrdom here in Mangadh under the leadership of Shree Govind Guru in 1913 A.D.

In 2001 the education ratio of this area was 47.01% since there is no college in the entire taluka and the students may not deprived of higher education for the development of this area in the field of education. Shree Sumrandasji decided to establish a college here in the year 2000 A.D. At that time M.L.A. and Minister of Gujarat Gov. Shree Jasvantsinh Bhabhor established "Arts College Fatepura" under the trust of 'Shree Gujarat Rajya Akhil Gramya Kabir Vikas Mandal, Dasa" to fulfil his father's determination

In the first year B.A. in 2001, the main subject, Gujarati and Hindi were recognized by Gujarat University. In the year 2006, History Was also recognized as a new major subject. In this way students can learn three major subjects in B.A. in this college. At present Arts College, Fatepura is affiliated to Shri Govind Guru University Godhara as Gujarat Government established new university and shifted several colleges from Gujarat University to Shri Govind Guru University Godhara.

Currently about 1170 students are getting graduation level education in Arts College, Fatepura and thereby enlighten their future and improve social status also.

Vision

To bring changes in the life of the tribal by providing the best educational opportunities with value-based knowledge and nurturing their potential to develop them, good citizens with moral values and sense of cultured, dutiful, responsible youth.

Mission

To transform the lives of the underprivileged, tribal and needy students through effective and meaningful quality higher education with a focus on all, especially women education, to enable them livelihood and mold them into responsible citizens.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

The primary objective of the institution is to enable the students to cope with the increasing demands of the contemporary global scenario through effective transaction of the curricular and co-curricular aspects.

The institution regularly puts efforts to follow and implement the vision and mission for realization of objectives of social upliftment, academic enrichment and empowerment by way of value-centric, comprehensive and learner-centric education.

Enjoying a prestigious place, the institution has a permanent affiliation to Shri Govind Guru University as well as positive support from the government has helped us to become   harmonious and academically oriented campus in the district of Dahod.

Institutional Weakness

- *Communication in English is a problem area for our students as they come from rural background and don't have such exposure.*
- *Due to shortage of regular staff and the austerity measures of the government in recruitments, we have to depend on the visiting faculty.*
- *After introduction of semester system, the faculty members could not spare much time for research works/publications.*

Institutional Opportunity

- *Since a majority of students belong to tribal background, therefore, higher education is most essential for them in order to secure their future and social mobility.*
- *We have an opportunity to introduce more community-oriented developmental programmes.*
- *We have an opportunity to begin new short-term job-oriented certificate courses.*
- *We have an opportunity to begin P.G. and English as a principal subject.*

Institutional Challenge

- *Increasing rate of unemployed graduates at present.*
- *To provide and facilitate quality placements for rural background students.*
- *Due to delay in recruitment by the state government, we face difficulties and we are left with no choice but to depend upon visiting faculty.*
- *After induction of semester system time constraints is to be noted by faculty who wants to undertake Minor/Major Research Projects.*

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

- *The college offers one undergraduate programme- B.A. At B.A. there are 03 core options, 06 subject electives I and 06 subject electives II. English is taught as a compulsory subject at B.A.*
- *The curriculum is updated periodically by the respective BOS of Shri Govind Guru University. At the*

time of revising the curricula, the faculty representatives of the BoS give feedback received from various stakeholders.

- *Undergraduate programmes are offered under the CBCS pattern.*

Teaching-learning and Evaluation

- *The college follows a transparent procedure for admissions into different programmes. The admission process strictly adheres to the statutory reservation provisions of the state government.*
- *We have English Language Lab and Students' Counselling Cell in order to meet the needs of the rural background students. We take care of the needs of the slow learners and to guide them in their academic pursuits. Learning is made student-centric.*
- *We have one Audio-visual room, Career Guidance and Placement Cell in order to facilitate campus placement of the students.*
-
- *The institution has 5 qualified, committed and dedicated teaching faculties. 04 faculty members hold Ph.D. degree while 01 have M.Phil. degree. 04 faculty members are Research guides for Ph. D.*
- *Teaching methods/tools to be employed in the classroom are LCD, assignments, power point presentation and computer.*
- *Teachers are deputed to attend refresher/orientation courses, seminars, workshops and conferences.*
- *Evaluation methods are dispersed to the students well in advance. Examination schedules and old question papers are made available to them as well. They are given assignments/projects and are awarded internal marks based on the performance therein. The semester system with a continuous evaluation mechanism is followed for both UG and PG courses.*

Research, Innovations and Extension

- *The college has constituted a Research, Consultancy and Extension committee for the purpose. 04 faculty members of the departments of Sanskrit, Gujarati History and sports are recognized as Research Supervisors. 04student has been awarded Ph.D. while 5 are pursuing for the same.*

- *The institution has conducted 03 seminars during the last 05 years. As many as 20 research articles and more than 100 articles were published in journals and magazines, and 15 books have been published by the faculty members.*
- *There is one NSS unit. Nearby villages are adopted by the NSS unit to spread awareness in the society and for that, various programmes/activities are taken up under our NSS unit such as cleanliness drive, de-addiction, health checkup, eye checkup etc.*

Infrastructure and Learning Resources

- *The total area of the campus is 80009.5658 sq. meters with a built-up area of sq. meters. It has sufficient number of classrooms; 01 staff room; 01 audio-visual room; 01 seminar hall-cum-auditorium and 25 computers in the language lab; 01 Principal's chamber; record section; retiring room for women students and administrative office. Separate rooms are provided for CWDC; NSS and sports (along with store). There is kho-kho, Kabaddi ground, space for track events.*
- *We have 01 spacious library; reading sections for students and teachers along with sufficient number of*

text books in the library, we have 9634 reference books; 07 magazines. Total number of books in the library is 41238 till September 2021.

- *We have a borewell and water tank of our own for 24 hours water supply. For drinking purpose, we have water purifier and cooler installed.*

Student Support and Progression

- *In the year 2020-21, scholarships were provided to SC, ST, BC, EBC and minority students amounting to Rs.1830485/-.*
- *A Career Guidance and Placement Cell functions on the campus along with a Grievance Redressal Cell as well as an Anti-ragging committee.*
- *The college Alumni Association is active, while student counseling is done on regular basis. Students' Representative Council takes care of students' welfare activities.*
- *An English Language Lab (DELL) takes care of the communication skills requirements of the students.*
- *Students who have won medals/prizes or achievements on university, state and national level sports events are awarded with certificates.*
- *As for the extension activities, the college adopts different villages every year and Annual camps are held, wherein various activities regarding social and community services are taken up with the active participation of the students.*
- *There are 15 Committees in the college for various academic, co- curricular as well as extra-curricular activities for the smooth functioning of various activities/programmes/functions round the year.*

Governance, Leadership and Management

- *The institution caters to the needs of the backward sections of the society. It empowers students to lead a better life as enlightened citizens of a free and democratic India.*

Vision:

To bring changes in the life of the tribal by providing the best educational opportunities with value-based knowledge and nurturing their potential to develop them, good citizens with moral values and sense of cultured, dutiful, responsible youth.

Mission:

"

 To transform the lives of the underprivileged, tribal and needy students through effective and meaningful quality higher education with a focus on all, especially women education, to enable them livelihood and mould them into responsible citizens."

Objectives:

To offer opportunities for the tribal and need students to attain new heights of their carrier.

To develop leadership qualities among the tribal grooming youth by taking care to develop multidimensional personalities on a local and global scale.

To promote social, moral and spiritual values among the tribal students.

To instil enthusiasm for prevention of languages arts, historical and cultural heritage.

To Focus on women's education.

To nourish the natural talent of students with extra-curricular activities.

To know the community around the college (particular villages) related to local and global issues and help them come out from the same.

To organize extension activities for community development, focusing on civic responsibilities and social awareness.

Institutional Values and Best Practices

Title of the Practice: Finishing School

Objectives of the Practice

Arts College, Fatepura organizes the Finishing School for the students of third year B.A. The aim of this practice is to make students competent enough to enter into the professional world. Students of this tribal area immediately need a job to support their families after graduation. There are many companies that can provide good job opportunities to these students in Gujarat. So, our college, under the government scheme of the Finishing School, trains them for various jobs.

The Context

This is the era of competition and technology. It is obvious that economically and socially backward students do not have got the equal opportunities to learn this job skills in comparison to urban area students. So, this is

the platform where they learn and help themselves to find a better job.

The Practice

In this practice, they are taught communication skills, resume writing, interview etiquettes, email etiquettes, etc. It is a hundred hours' training programme and the college also randomly invites experts from the outside for this purpose. Mostly, this training is conducted by the college teachers only. It has been observed that here in this tribal area students suffer from inferiority complex due to the lack of self- confidence. We build-up that self-confidence in our students during the practice. In this school, students are provided the Student Manuel prepared by the KCG (Knowledge Consortium of Gujarat), Gujarat. They are also trained to think critically on various subjects and are encouraged to learn problem-solving and decision-making. The students are also given the midday meal during the practice completely free of cost. This is an initiative taken by the college in collaboration with the Gujarat government to make students employable.

Evidence of Success

Students have started communicating properly now and there is noticeable change in the confidence level of the students. They also communicate with strangers without any hesitation and inferiority complex. They have learnt writing skills for resume and e-mail. They are now ready for interviews and group discussion.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	KABIR VIKAS MANDAL DASA SANCHALIT ARTS COLLEGE FATEPURA
Address	ARTS COLLEGE, UKHRELI ROAD, FATEPURA
City	FATEPURA
State	Gujarat
Pin	389172
Website	fatepuracollege.org

Contacts for Communication					
Designation	**Name**	**Telephone with STD Code**	**Mobile**	**Fax**	**Email**
Principal	Rameshchandra L. Murari	02675-233685	7984857115	-	artscollegefatepura@yahoo.in
IQAC / CIQA coordinator	M. N.vyas	-	9427244067	-	vyasmilan17@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details	
Date of establishment of the college	01-01-2001

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University to which the college is affiliated/ or which governs the college (if it is a constituent college)

State	University name	Document
Gujarat	Shri Govind Guru University	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	05-11-2012	View Document
12B of UGC	05-11-2012	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

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Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	ARTS COLLEGE, UKHRELI ROAD, FATEPURA	Tribal	5.9	1200

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Gujarati	36	HSC passed	Gujarati	130	130
UG	BA,Hindi	36	HSC passed	Hindi	130	130
UG	BA,History	36	HSC passed	Gujarati	130	130
UG	BA,Sanskrit	24	HSC passed	Sanskrit	390	390
UG	BA,Sociology	24	HSC passed	Gujarati	390	390

Position Details of Faculty & Staff in the College

	Teaching Faculty											
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	1				4				1			
Recruited	1	0	0	1	3	1	0	4	0	1	0	1
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	1				4				1			
Recruited	1	0	0	1	3	1	0	4	0	1	0	1
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				7
Recruited	7	0	0	7
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				7
Recruited	7	0	0	7
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	1	0	0	0	1	0	0	2	0	4
M.Phil.	0	0	0	1	0	0	0	0	0	1
PG	0	0	0	1	0	0	0	0	0	1
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	2	2	0	4

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		**From the State Where College is Located**	**From Other States of India**	**NRI Students**	**Foreign Students**	**Total**
UG	Male	209	0	0	0	209
	Female	181	0	0	0	181
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		Year 1	Year 2	Year 3	Year 4
SC	Male	9	5	9	12
	Female	6	3	6	11
	Others	0	0	0	0
ST	Male	409	374	396	425
	Female	596	500	469	459
	Others	0	0	0	0
OBC	Male	20	7	11	15
	Female	16	17	17	18
	Others	0	0	0	0
General	Male	3	4	3	5
	Female	3	3	2	4
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		1062	913	913	949

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	As our institute is an affiliated college with Shree Govind Guru University, Godhra, we have to follow directions provided by the University. However, we are having experienced teachers who are always ready to accept and implement suggestions and able to do work according to the NEP.
2. Academic bank of credits (ABC):	As our institute is an affiliated college with Shree Govind Guru University, Godhra, we have to follow directions provided by the University. However, we are having experienced teachers who are always ready to accept and implement suggestions and able to do work according to the NEP.

3. Skill development:	As our institute is an affiliated college with Shree Govind Guru University, Godhra, we have to follow directions provided by the University. However, we are having experienced teachers who are always ready to accept and implement suggestions and able to do work according to the NEP.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	As our institute is an affiliated college with Shree Govind Guru University, Godhra, we have to follow directions provided by the University. The institute is facing some technical issues such as electricity, internet, awareness about and use of online courses by students, etc. because of the tribal area, remote locations, and tribal students. However, we are having experienced teachers who are always ready to accept and implement suggestions and able to do work according to the NEP.
5. Focus on Outcome based education (OBE):	As our institute is an affiliated college with Shree Govind Guru University, Godhra, we have to follow directions provided by the University. The institute is facing some technical issues such as electricity, internet, awareness about and use of online courses by students, etc. because of the tribal area, remote locations, and tribal students. However, we are having experienced teachers who are always ready to accept and implement suggestions and able to do work according to the NEP.
6. Distance education/online education:	As our institute is an affiliated college with Shree Govind Guru University, Godhra, we have to follow directions provided by the University. The institute is facing some technical issues such as electricity, internet, awareness about and use of online courses by students, etc. because of the tribal area, remote locations, and tribal students. However, we are having experienced teachers who are always ready to accept and implement suggestions and able to do work according to the NEP.

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
9	9	9	9	9
File Description		Document		
Institutional data in prescribed format		[View Document](#)		

1.2

Number of programs offered year-wise for last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1	1	1	1	1

2 Students

2.1

Number of students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0948	949	913	913	1061
File Description		Document		
Institutional data in prescribed format		[View Document](#)		

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
69	69	69	69	69

File Description	Document
Institutional data in prescribed format	View Document

2.3

Number of outgoing / final year students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
219	290	320	296	407

File Description	Document
Institutional data in prescribed format	View Document

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
5	5	6	6	6

File Description	Document
Institutional data in prescribed format	View Document

3.2

Number of sanctioned posts year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
6	6	7	7	7

File Description	Document
Institutional data in prescribed format	View Document

4 Institution

4.1

Total number of classrooms and seminar halls

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Response: 6

4.2

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
5.38642	7.25394	4.66989	6.55468	5.83233

4.3

Number of Computers

Response: 37

4.4

Total number of computers in the campus for academic purpose

Response: 30

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

The present college being a private, Grant – in – Aid college and has been affiliated toShree Govind Guru University, Godhraby strictly adhering to the academic calendar of the University and Gujarat higher education commission.So, the college follows the curriculum designed by the university.

So, the college follows the curriculum designed by the university. The principal of the college, in the beginning of every academic term, holds up a meeting to prepare an academic calendarbased on the university academic calendar and Gujarat higher education commission.

The academic committee plans a general time table, departmental time-table and individual time-table and is handed over to each department of the college to design teaching- plans for each faculty for its effective implementation of the same.The effectiveness in curriculum delivery is close monitored by Department level MonitoringCommittee (Head) and College Level Monitoring Committee (CLMC).The principal supervises the teaching plans every month.

File Description	Document
Upload Additional information	[View Document](#)
Link for Additional information	[View Document](#)

1.1.2

The institution adheres to the academic calendar including for the conduct of CIE

Response:

The college provide best education environment for students.

The academic calendar and time-tables are displayed on college notice-board and web-site to felicitate the stakeholders. The planned curriculum is delivered through chalk-talk, audio-visuals, assignments, presentations, unit- tests, posters, read-made- materials and dictations of notes.

The college also ensures timely filling up of vacancies through appointment of guest teachers.

All subject faculties closely monitor the curriculum throughout the semester.

Weak students are provided remedial teaching classes to assist their learning. The college also encourages peer teaching which ensures the maximum student participation in teaching learning process.

Internal examinations are conducted in each semester following the university examination pattern and the faculty-in-charge ensures sufficient time gap before the university examinations. Besides the internal examination, surprise tests, achievement tests and diagnostic tests are conducted frequently.

The college uses different assessment method for CIE of students during the academic year namely assignment, seminar presentation, attendance etc. and the college ensures that students' related grievances are resolve timely.

File Description	Document
Upload Additional information	[View Document](#)
Link for Additional information	[View Document](#)

1.1.3

Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

1. **Academic council/BoS of Affiliating university**
2. **Setting of question papers for UG/PG programs**
3. **Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**
4. **Assessment /evaluation process of the affiliating University**

Response: C. Any 2 of the above

File Description	Document
Institutional data in prescribed format	[View Document](#)
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View Document](#)
Any additional information	[View Document](#)

1.2 Academic Flexibility

1.2.1

Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system

has been implemented

Response: 300

1.2.1.1 **Number of Programmes in which CBCS/ Elective course system implemented.**

Response: 3

File Description	Document
Institutional data in prescribed format	View Document

1.2.2

Number of Add on /Certificate programs offered during the last five years

Response: 0

1.2.2.1 **How many Add on /Certificate programs are offered within the last 5 years.**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	View Document

1.2.3

Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

Response: 0

1.2.3.1 **Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Any additional information	View Document

1.3 Curriculum Enrichment

1.3.1

Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Response:

The institute is an affiliating college with Shri Govind Guru Univerity, Godhara and is following all the requirements such as **Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum** as per the University Guidelines and suggestions.

College offers total six soft skill and six foundation subjects that help in fulfillment of requirements such as **Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum** as per the University Guidelines and suggestions.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	[View Document](#)

1.3.2

Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 0

1.3.2.1 **Number of courses that include experiential learning through project work/field work/internship year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

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File Description	Document
Programme / Curriculum/ Syllabus of the courses	[View Document](#)
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

1.3.3

Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year

Response: 0

1.3.3.1 **Number of students undertaking project work/field work / internships**

File Description	Document
Institutional data in prescribed format	[View Document](#)

1.4 Feedback System

1.4.1

Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders

1) Students

2)Teachers

3)Employers

4)Alumni

Response: E. None of the above

File Description	Document	
URL for stakeholder feedback report	[View Document](#)	

1.4.2

Feedback process of the Institution may be classified as follows:

Options:

1. **Feedback collected, analysed and action taken and feedback available on website**
2. **Feedback collected, analysed and action has been taken**
3. **Feedback collected and analysed**
4. **Feedback collected**
5. **Feedback not collected**

Response: E. Feedback not collected

File Description	Document
Upload any additional information	[View Document](#)
URL for feedback report	[View Document](#)

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Average Enrolment percentage (Average of last five years)

Response: 98.05

2.1.1.1 **Number of students admitted year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
387	390	384	362	389

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
390	390	390	390	390

File Description	Document
Institutional data in prescribed format	[View Document](#)

2.1.2

Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 81.16

2.1.2.1 **Number of actual students admitted from the reserved categories year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
66	62	52	41	59

File Description	Document
Institutional data in prescribed format	[View Document](#)

2.2 Catering to Student Diversity

2.2.1

The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

1. The admission committee headed by the principal looks after the entire admission process. The rules and regulations of eligibility for admission to Shree Govind Guru University are followed. The reservation policy for SC, ST, OBC and differently-abled categories are strictly implemented and these categories are not deprived of equal opportunity.

2. Students are given complete freedom to choose the core and elective subjects of their choice and interests. The academic affairs committee organizes an orientation program for newly admitted students to make them aware of the college - **"Welcome to Government Arts College, Fatepura".** There is a 3% reservation for students belonging to differently-abled categories as per UGC notifications. Their requirements and needs are given special care and attention; the college has made a ramp to facilitate them.

Our institute has most of the students from tribal and backward backgrounds. Collage takes care of all students in the following ways:

1. During the very first semester itself, the faculty members identify the advanced learners from each batch by using class tests, verification of academic records, personal interaction with students and parents, their performance in the class including seminars, assignments, etc.

2. Advanced learners are given opportunities to participate in various inter/ intra college and university level competitions like quizzes, debates, poster presentations, elocution, etc. Advanced learners are also encouraged to access additional study materials from the library.

3. Once the special students are identified by the faculty, these students are advised to join the

remedial classes, organized by our college after regular timetable.

4. The remedial classes provide teaching assistance to special students in all disciplines after the regular class hours according to the convenience of the students.

5. Our college students have a major problem in English so there are remedial classes of English for all three years students

6. During examination differently-abled students are provided help such as writers for the students having the partial vision and functional disability.

7. When a student plans to discontinue his studies, the college contacts and encourages him/her to continue the study. In most cases, the reasons for dropping out include economic crisis, Marriage (mainly

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in the case of female students), or changing the course of study.

File Description	Document
Paste link for additional Information	**View Document**

2.2.2

Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 189.6

2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

Learning is made more student-centric by involving them in classroom interaction during lectures regularly. The lecturing method is the best interactive way for the level of understanding of the students in a tribal area.

After completing each chapter, the faculty members conduct a general discussion among the students and advise them to clarify their doubts. If the students demand, teachers conduct revision lectures for slow learners.

Faculties guide the students to prepare assignments in different subjects using various references.

Expert lectures from reputed institutes are arranged for students to get better knowledge about various innovative fields.

Faculty practice interactional classroom concepts through discussions, comprehension drillings, etc.

Discussion time after lecture hours is provided. Students are assisted in the participation of inter-collegiate activities.

The college ensures that all students get scholarships from the government.

Student-centric activities: group discussions, debates, quizzes, seminars presentations, essay writings, Group discussion in class after completion of each topic, etc.

Infrastructural Support: conference rooms, LCD Projectors, reading & reference room, and Wi-Fi enabled campus for students to access information.

Students are allowed to give seminars. In undergraduate classes, the textbooks contain tasks that the students have to solve. Group activities like discussions, role-playing, academic debates are arranged. The assignments and projects are given both individually and collectively which contribute to their collaborative learning potential and problem-solving skill.

This ensures maximum student participation in the teaching-learning process and this peer learning method benefits students much better than conventional teaching.

The college library houses a decent collection of many leading newspapers of India, important journals in all disciplines, career magazines, etc. which are meant to inculcate the habit of reading among the students.

2.3.2

Teachers use ICT enabled tools for effective teaching-learning process.

Response:

The institute is located in a tribal area. Teachers still utilize innovative methods like the use of PowerPoint Presentation, and downloading the material from websites and BISAG are used by teachers to make the subject more interesting.

Infrastructural support like conference room, LCD Projector, reading and reference room, and Wi-Fi enabled campus for students to access information has been provided by the institute.

Although ICT-enabled tools are used by teachers sometimes students demand traditional board and class discussion teaching patterns as the institute is located in a tribal area.

File Description	Document
Upload any additional information	View Document
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process.	View Document

2.3.3

Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

Response: 189.6

2.3.3.1 **Number of mentors** ?????????????? ???????

Response: 5

2.4 Teacher Profile and Quality

2.4.1

Average percentage of full time teachers against sanctioned posts during the last five years

Response: 84.76

File Description	Document
Institutional data in prescribed format	View Document

2.4.2

Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 0

2.4.2.1 **Number of full time teachers with *Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.* year wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	View Document

2.4.3

Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

Response: 2.87

2.4.3.1 **Total experience of full-time teachers**

Response: 14.33

File Description	Document
Institutional data in prescribed format	[View Document](#)

2.5 Evaluation Process and Reforms

2.5.1

Mechanism of internal assessment is transparent and robust in terms of frequency and mode

Response:

The evaluation methods are informed to the student at the first day of the college. The college is bound to accept and implant the evaluation reforms introduced by the Gujarat University and Shree Govind Guru University. The college has introduced the following evaluation system according to university guideline.

Carefully maintains the records of the students' attendance (5 marks).

Judgment taken by the seminar and assignments (5 marks).

Conducting internal test papers in each semester before the university semester end examination. (20 marks)

The institution uploads continuous evaluation reports, through a three tire system comprising of the teaching Faculty, and the principal, upon the university website regularly and the final results are published on the university website and notice board.

Once an examination conducted, the assessed answer books are kept in strong room and marks are put up on the notice board. We follow the academic calendar of the affiliating university and evaluate the students through internal tests including additional test for those who could not take the exam due to illness or any other unavoidable circumstances. The answer books are shown to the students if they demand. There is complete transparency in the internal assessment. After preparing the evaluation report it is submitted by the concerned faculty and the same is displayed on the notice board .

The major transparent and robust steps adopted by the institution are:

1. Introduction of internal assessment of students in advance (final date of internal exam declared minimum before 15 days ago).
2. Internal evolution of the papers of foundation and soft skills for undergraduate students done by the college.
3. Internal evaluation is done through assignments, half yearly, pre-final examination after applying CBCS before university examination one internal test held by the college and weekly test, cycle test and unit test held by the college. We conducted group discussion, quiz and other participative activities.
4. The college uses variety of assessment method for students. The method include Attendance 5 marks, Seminar presentation and Assignment 10 marks and 10 marks for written paper in internal examination and 5 marks MCQs (Multi-choice question) are asked.

30 marks Internal examination + 70 marks external examination = 100 marks

The students are allowed to draw the attention of the admin office if he is dissatisfied iwith his marks or finds any mistake in mark sheet. According to the affiliated university exam pattern 30% weightage is given to the internal evaluation. There is complete transparency in the internal assessment.

The examination committee under the leadership of head of the institution conduct meeting to decide examination schedule and gives instruction to submit set of question papers in a sealed cover in time.

The schedule of examination is displayed both on student notice board and institutional website. In internal examination test is programmed for the students who represented the institution in the event NSS and sports cultural activities at inter college and inter university level. Addition internal examination is also given by students who have some serious issues or health problem during internal examination.

File Description	Document
Any additional information	[View Document](#)

2.5.2

Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Response:

Students who have any grievances relating to the examinations, results, marks –the concerned subject faculty will clarify the internal examination related issues and questions arosed by the students. If requires the matters are discussed with teaching faculties and principal. There is grievance resolving committee consisting senior faculty members which looks after internal evaluation process under the leadership of principal. Any student can approach the faculty concerned for any exam related grievance. If student is not satisfied with teaching faculty's explanation then student can approach grievance committee. Grievance resolving committee solves the student's grievance within 5 working days from receiving written grievance. Students can also demand internal examination paper if they want to see it. The college provides answer sheet to students who have grievances.

According to the prevailing norms students can apply for reassessment and rechecking to the office of the affiliated university (final examination) through the administrative office of the college. The administrative staff under instruction of principal forwards application for the reassessment to the office of the controller of examination and follow it up regulatory to ensure speedy redressal of grievance. According to the prevailing norms students can apply for reassessment and rechecking within ten days of announcement of results. Student can also make demand for copy of his or her answer book under the right to information act of 2005.

The university has independent system with reference to evaluation if offers rechecking and reassessment

facilities at a nominal charge after the result are declared. Before the submission of internal evaluation to the affiliating university prepared internal evaluation mark sheets are displayed on institutional website and students' notice board. In case of any doubt or query students can approach grievance committee for the clarification.

File Description	Document
Any additional information	[View Document](#)
Link for additional information	[View Document](#)

2.6 Student Performance and Learning Outcomes

2.6.1

Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Response:

The college carries out our teaching learning and co-curricular activities for our students, with following goals.

To enable students to learn the implementation of knowledge.

To promote critical and creative thinking and clear comprehension of the subject among students . To enhance better and clear communication and other skills.

To build up confidence for leadership qualities.

To make holistic development of students Personality To create their employability and working skills

To prepare responsible citizens of country To aware students about themselves

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To prepare responsible citizens of country To aware students about themselves

Outcomes of programme

The goal of our college is to create an environment for the holistic development of students. The learning outcomes from academic curriculum, co- curriculum, and sports are put up on the notice board. The college also invited guest lecturers for the wide coverage and curriculum of achievements of the institution.

The college has started degree programme at UG level (Hindi, Gujarati, and History, in Gujarati medium) which can be more employable.

Programme outcomes in subjects of language (Sanskrit, Hindi, Gujarati and English)

Fluency and creative writing skills and communication skills

Better understanding of texts in their cultural and historical contexts.

Able to interpret literary texts across culture

Can analyze literary text in contemporary and comparative context and critical, social and cultural aspects are also covered.

Comprehension creative, imaginative and original literature in context of global world Better understanding of significant development of different era of literature

Apply theoretical approaches to critical reading of literary texts

Programme outcomes in subject of Social and Behavioral Science (History and Sociology)**:**

Students are able to build a strong foundation of knowledge in their respective core subject

To develop an attitude for working effectively and efficiently at workplace

To become Self reliant

To develop Empathy for Community life Responsible citizens

To cultivate Social, ethical and moral values of community life

To apply Social and Behavioral Science theories in real world

The college conducts induction meeting of new students for comprehensive acquaintance of the college and its activities. They have been made aware of rules, regulations and guide lines through the prospectus and students are also aware about what is expected from them after completion of B.A. The results of outcomes assessment are used to evaluate the effectiveness of academic programme and activities. Subject and course wise outcomes are evaluated by college in their academic year. The curriculum, teaching, assessment and learning in the college are students' centric and updated each year with

technological change. All three subjects (departments) also prepare their expected outcomes and communicate to students about the same.

File Description	Document
Paste link for Additional information	View Document

2.6.2

Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

The institute continues evaluating programme outcome, programme specific outcome and course outcome. The college conducts monthly meeting to evaluate outcome and teaching leaning process. The college faculty takes following steps to achieve outcomes

To make use of group- discussion, seminars, assignment writing in the class etc., to make learning more effective and student's friendly.

Organizes extra classes/ remedial classes for language proficiency to improve their skills. Organizes remedial classes for poor and slow learner

To encourage students and teaching faculties for use library and computer lab to make learning learner centered and interesting.

To give opportunities to mould their personality and to have leadership training through NSS, Saptdhara activities etc.

The students are inspired for creative writing by our college's essay competition and different competitions.

To continue internal evaluation of students by using different methods namely attendance, seminar presentation, Assignment and class test etc.

The college evaluates programme outcome, programme specific outcome and course outcome by using following methods

Feedback: The College evaluates programme outcome, programme specific outcome and course outcome by taking feedback from students, parents, Alumni and teacher. The college continuously collects feedback from these stakeholders. Feedback helps to understand programme outcome, programme specific outcome and course outcome.

Observation: Subject teachers continuously observe their students' behavior in class-room. Teacher notes all behavioral changes and modification in students and evaluates outcome, programme specific outcome and course outcome.

Continuous internal Evaluation: The college evaluates students continuously in internal examination (30 marks) by using different methods namely attendance, seminar presentation, Assignment and class test etc.

Final University Result: final university result also reflects different methods namely attendance, seminar presentation, Assignment and class test etc.

Progress and Employability of students: Student's progress for higher education and student's employability and job rate indicates our outcome of programme outcome, programme specific outcome and course outcome.

File Description	Document
Paste link for Additional information	[View Document](#)

2.6.3

Average pass percentage of Students during last five years

Response: 65.23

2.6.3.1 **Total number of final year students who passed the university examination year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0235	0178	0218	094	0182

2.6.3.2 **Total number of final year students who appeared for the university examination year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0298	0219	0290	0320	0296

File Description	Document
Institutional data in prescribed format	[View Document](#)

2.7 Student Satisfaction Survey

2.7.1

Online student satisfaction survey regarding teaching learning process

Response:

File Description	Document
Upload database of all currently enrolled students (Data Template)	[View Document](#)

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	[View Document](#)

3.1.2

Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 0

3.1.2.1 **Number of departments having Research projects funded by government and non-government agencies during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

3.1.2.2 **Number of departments offering academic programes**

2020-21	2019-20	2018-19	2017-18	2016-17
3	3	3	3	3

File Description	Document
Institutional data in prescribed format	View Document

3.1.3

Number of Seminars/conferences/workshops conducted by the institution during the last five years

Response: 1

3.1.3.1 **Total number of Seminars/conferences/workshops conducted by the institution year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	1	0

File Description	Document
Institutional data in prescribed format	View Document

3.2 Research Publications and Awards

3.2.1

Number of papers published per teacher in the Journals notified on UGC website during the last five years

Response: 0.71

3.2.1.1 **Number of research papers in the Journals notified on UGC website during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
01	0	01	01	01

File Description	Document
Institutional data in prescribed format	View Document

3.2.2

Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.71

3.2.2.1 **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	1	1	1	1

File Description	Document
Institutional data in prescribed format	View Document

3.3 Extension Activities

3.3.1

Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

The college vision includes holistic development of students and sustainable development of society. The college mainly does seven extension activities for communities and sensitizing students toward social issues and holistic development.

1. **Swachh Bharat Abhiyan:**

The college has done internship on Swachh Bharat Abhiyan for 10 days and 100 hours in six different villages near to our college. Toal 60 students and 11 teachers participated in Swachh Bharat Abhiyan.

Aim of this programme is to sensitized students and communities for cleanliness and hygienic environment.

Impact is that now students learn cleanliness so that our campus is clean and plastic free and the college's walls and toilets are clean without any kind of Pan Masala Spit and all benches of class rooms are too clean since 6 years.

2. Environmental consciousness:

The college organizes tree plantation programme for communities and students/ staff. Every year college celebrates tree plantation day when more than 500 trees were planted by students, teacher and staff.

Aim of this programme is to sensitized students and communities for environmental issues and green house effect/ declination of Ozone layer. Students are also aware about importance of trees and bio-diversity.

Impact is students that learn importance of trees and environmental issues.

3. Awareness related sexual harassment act-2013

College organized expert's lectures on sexual harassment act-2013 and gender equality. Impact of the lectures is that students are made aware about sexual harassment and gender issues and students also get sensitive to gender equalities and sexual harassment cases.

4. De-addiction :

The college organizes de-addiction programs to bring awareness among students and local communities related addiction and disadvantages of addiction. The programs are too successful to bring awareness and develop negative attitude towards addiction. Now local communities are aware about addictions and how to come out from these addictions. The programs aware people about rehabilitation centre of de-addiction.

5. Yoga:

The College celebrates World Yoga day with within college campus since 2016. The program creates awareness in all the community aboutyoga and meditation and teaches how we can be mindful and feel mentally healthy.

3.3.2

Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 0

3.3.2.1 **Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	[View Document](#)

3.3.3

Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

Response: 4

3.3.3.1 **Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
1	0	1	1	1

File Description	Document
Institutional data in prescribed format	[View Document](#)

3.3.4

Average percentage of students participating in extension activities at 3.3.3. above during last five years

Response: 10.45

3.3.4.1 **Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
100	0103	095	097	0104

File Description	Document
Institutional data in prescribed format	[View Document](#)

3.4 Collaboration

3.4.1

The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-job training, research etc during the last five years

Response: 0

3.4.1.1 **Number of linkages for faculty exchange, student exchange, internship, field trip, on-job training, research etc year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	[View Document](#)

3.4.2

Number of   functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the last five years

Response: 0

3.4.2.1 **Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Institutional data in prescribed format(Data template)	[View Document](#)

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

The college was established in the year 2001 and started working in a school building. The College has been making progress since 2001 and within 3 years the college has got its own building in 4.5 acres area and developed required equipments. At present college has 5.9 acres area. The college is progressing day by day. In the beginning there were only 130 students and at present the total strength is 1,170 students.

The institution provides enough classrooms as per the requirement to accomplish various aims offered by the university. There are proper arrangement of fans, light, green board, podium and sitting facilities which are very vital for learning. Among the 6 regular classrooms, 1 classroom is equipped with technological aids such as LCD Projectors. 2 small classrooms are also there which are used in rotation manner for various activities.

The college has an Auditorium in the premises. The Auditorium room is used for holding seminars, symposia, group discussion, workshop, lectures etc. Its total seating capacity is of about 500 people. It has an advanced light sound system, LCD projector. Apart from college use this auditorium is also provided for social activities in Fatepura town.

The college has departmental room for faculty and a principal room. Our college also provides computers with internet connection to each faculty.

Our college has a separate computer lab, with air conditioners. It has 25 computers with internet facilities – in this 'E-language lab' we impart training to students for English Proficiency by conducting 'SCOPE' Programs.

Our college has two photocopier machines for staff and student. One photocopier machine has a capacity of 1000 copies per minute known as faster machine .the other machine is there from which we get color copies.

Our college has one administrative office fully equipped with internet connectivity. There are 2 computers with printer and cub boards.

Our college has developed its own app to provide information instructions, study material, online attendance, assignment etc. It is very useful for both the teachers' and students to share their views and knowledge.

Our college has a Wi-Fi campus since 2017. It is free for every student, teachers and visitors. It is very useful for students' learning process. With the help of internet they gain all type of knowledge related to teaching and improves their general knowledge.

4.1.2

The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

The institution has adequate facilities for sports, game, yoga and cultural activities.

The college has been providing all the facilities for sports, and cultural activities to the students. So students can identity their skills and interest level by participating more and more in extracurricular activities which are part of the college. The college has excellent facilities for the following types of activities.

Indoor games:-The College has facilities for indoor games like chess and carom. The college has adequate equipments for indoor games.

Outdoor games: The College has a large playground for outdoor games, such as athletics, kabbadi khokho etc. Many college level district level and state/university level tournaments have been well organized in the play ground. Our college has 400 mts, running track for students to practice and also ground for practice of kabbadi khokho. The college also utilizes its 5 acres land available. All the necessary instruments and equipments for sports and game are available in the special sports department.

Yoga: - Our College promotes meditation and yoga. The reason is that meditation and yoga helps to reduce stress level and alleviates anxiety.

NSS: - National Cadet Cops was started in college from 2018 under the chairmanship of the principal the following activities are held under this scheme:-

1.   Independence day celebration

2.   Swachata Abhiyan

3.   Plantation programme.

4.   Social service camp at nearby locations.

 Cultural activities: - The College organized various cultural activities like college idol, debate, one act play, dance, essay writing, poetry recitation, song competition, drama, light vocal, drawing competition etc. It gives the students an opportunity to develop their individual skills and exhibits their extracurricular abilities. They actually complement the curricular activities and groom the students in the "Art of living and working together." They are the true and practical experiences gained by students.

4.1.3

Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. *(Data for the latest completed academic year)*

Response: 16.67

4.1.3.1 **Number of classrooms and seminar halls with ICT facilities**

Response: 1

File Description	Document
Institutional data in prescribed format(Data template)	View Document

4.1.4

Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 1.38

4.1.4.1 **Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0.11320	0.28755	0.006600

File Description	Document
Institutional data in prescribed format(Data template)	View Document

4.2 Library as a Learning Resource

4.2.1

Library is automated using Integrated Library Management System (ILMS)

Response:

The process of library automation started in the year 2021 when ILMS software SOUL- 3.0 was purchased for the library from INFLIBNET. In the same year two computers were also allotted for the library automation. The College library is computerized. One computer system with internet connection

is installed in the library for the students and faculty members. However, the institute is in the process to make library resources fully automated at present up gradation of library for automation is in progress so that within this year all the books will be bar coded and the institute is on the pathway of making the library computerized.

Name of ILMS software: SOUL – 3.0 (INFLIBNET – GOVT. OF INDIA)

Nature of automation: Computerized

Version: SOUL – 3.0 (LE)

The college library has no rare books but we will try to enrich our collection of rare books with time. Besides, the books required for the core subjects offered in this college, library possesses many books for subjective and competitive exam with which students can make themselves ready for state and national level competitive exams. Library has a very good collection of the books. At present there are about 3700 books available in addition to keep the students and faculty aware with current information 3 news papers on daily basis and 7 magazines on publication basis available in college library.

4.2.2

The institution has subscription for the following e-resources

1. **e-journals**
2. **e-ShodhSindhu**
3. **Shodhganga Membership**
4. **e-books**
5. **Databases**
6. **Remote access to e-resources**

Response: E. None of the above

File Description	Document
Institutional data in prescribed format(Data template)	[View Document](#)

4.2.3

Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 0.37

4.2.3.1 **Annual expenditure of purchase of books/e-books and subscription to journals/e- journals year wise during last five years (INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
0.14861	0.16429	0.58337	.31805	.64983

File Description	Document
Institutional data in prescribed format(Data template)	[View Document](#)

4.2.4

Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the latest completed academic year

Response: 0

4.2.4.1 **Number of teachers and students using library per day over last one year**

Response: 00

4.3 IT Infrastructure

4.3.1

Institution frequently updates its IT facilities including Wi-Fi

Response:

College has IT and computer maintenance committee which is headed by Principal. The committee takes care and updates its IT facilities. The college provides a variety of IT facilities available to its all members namely Faculties, students and staffs. It provides secure high speed network connections to all teaching faculties. The college library provides browsing centers for both staff and students. Staff members can make use of the internet facility for official use in the campus. Every year, the college ensures that additional IT facilities are made available as per requirements. The software is also upgraded from time to time to meet the demand. The college has 24x7 free Wi-Fi facilities for the students and faculty members to avail the internet connection at any place in the college. The connectivity through a fully networked campus with state of the art IT infrastructure computing and communicating resources, offers students the facilities of e-mail, net surfing, up/down loading of web based application, besides helping them in preparing projects and seminars. CCTV cameras are also installed in the campus. There is LED monitor in Principal's office to observe the activities of the college through CCTV cameras. The college has 37 computers which are updated time to time with demand of new technology. The college has introduced an application for students and faculties so that teachers can easily share their teaching material and ideas with students and students can easily access all information. The college also takes care of the WiFi facilities and keeps up to date Wi-Fi facilities with the help of Government Agency (BSNL).

4.3.2

Student - Computer ratio (Data for the latest completed academic year)

Response: 31.6

4.3.3

Bandwidth of internet connection in the Institution

Response: E. < 5 MBPS

4.4 Maintenance of Campus Infrastructure

4.4.1

Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Response: 3.63

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0.11320	0.28755	0.6600

File Description	Document
Institutional data in prescribed format(Data template)	[View Document](#)

4.4.2

There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The college has purchase and maintenance committee which is headed by principal. To keep transparency, the college uses both internal audit and external audit:

The college's policy is to make all the physical and academic facilities always accessible to our students. At the beginning of each academic year, the institute tries to implement this policy by providing all the requisite details to students through orientation programme on how to utilize our library, computer Lab,

play ground and class rooms. The maintenance and the cleaning of the classrooms are done by non-teaching staff (class-4). For maintaining and utilizing physical, academic and support facilities, different committees are established in the college, which help in the overall development of the staff members and the students. IQAC monitors and manages the activities of all these committees.

The College has a simple mechanism for maintenance and upkeep of the facilities. Following mechanism for maintenance is followed by the College:

Emergency services:

Maintenance services:

Sports and play ground:

Cleanliness and Maintenance:

Dr. Y. J. Chauhan is Physical education Teacher and in- charge of Maintenance of sport room and play ground. All the teaching staff is in charge of specific class room and college building cleanliness related work. The college has sufficient cleaning staff for maintenance cleanliness of campus.

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 82.22

5.1.1.1 **Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)**

2020-21	2019-20	2018-19	2017-18	2016-17
790	466	793	937	946

File Description	Document
upload self attested letter with the list of students sanctioned scholarship	[View Document](#)
Institutional data in prescribed format	[View Document](#)

5.1.2

Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 0

5.1.2.1 **Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	[View Document](#)

5.1.3

Capacity building and skills enhancement initiatives taken by the institution include the following

1. **Soft skills**
2. **Language and communication skills**
3. **Life skills (Yoga, physical fitness, health and hygiene)**
4. **ICT/computing skills**

Response: E. None of the above

File Description	Document
Institutional data in prescribed format	[View Document](#)
Link to Institutional website	[View Document](#)

5.1.4

Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 0

5.1.4.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	[View Document](#)

5.1.5

The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**

3.Mechanisms for submission of online/offline students' grievances

4.Timely redressal of the grievances through appropriate committees

Response: D. 1 of the above

File Description	Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	[View Document](#)
Details of student grievances including sexual harassment and ragging cases	[View Document](#)

5.2 Student Progression

5.2.1

Average percentage of placement of outgoing students during the last five years

Response: 0.34

5.2.1.1 **Number of outgoing students placed year - wise during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
01	01	01	01	01

File Description	Document
Upload any additional information	[View Document](#)
Self attested list of students placed	[View Document](#)
Institutional data in prescribed format	[View Document](#)

5.2.2

Average percentage of students progressing to higher education during the last five years

Response: 0

5.2.2.1 **Number of outgoing student progressing to higher education.**

File Description	Document
Upload supporting data for student/alumni	[View Document](#)
Institutional data in prescribed format	[View Document](#)

5.2.3

Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

Response: 0

5.2.3.1 **Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

5.2.3.2 **Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	[View Document](#)

5.3 Student Participation and Activities

5.3.1

Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 49

5.3.1.1 **Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
02	00	07	028	012

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

5.3.2

Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Response:

Arts College, Fatepura, encourages students to participate in academic and administrative bodies/committees of college. Aim of the college is to develop leadership and governance qualities among students so that students participate in all academic and administrative bodies/committees of the college except admission and examination. The college uses decentralization approach in all practices where students involve in decision making related the college. The college allows students participation in following ways:

The college collects regular feedback from students related to curriculum and co curriculum.

The college uses suggestion box to collect student's suggestion and complaints.

Student's representation in maintenance and purchase committee

Students representation in Cultural Activity Committee

Students representation in sexual harassment cell

Students representation in anti ragging committee

Students representation in NSS Unit, Committee

 In each class there is class representative

File Description	Document
Paste link for additional information	[View Document](#)

5.3.3

Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 12.8

5.3.3.1 **Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
016	0	016	016	16

File Description	Document
Institutional data in prescribed format	[View Document](#)

5.4 Alumni Engagement

5.4.1

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

The college continues its interaction with formally students even after they have left college after completion of studies through an active and vibrant alumni Association named Alumni Association of Arts College Fatepura which has been formed on 15-07-2016 and its registration number is (till apply). The Alumni Association consists Teacher in-charge, former professors as well as former students. The college does not take any registration fee from the alumni. The association is open to accept donation of large sums and welcomes any contributions from those who are willing. The Alumni's meetings are held on annual basis where valuable suggestions are given by the alumni for the improvement of the college.

File Description	Document
Paste link for additional information	[View Document](#)

5.4.2

Alumni contribution during the last five years (INR in lakhs)

Response: E. <1 Lakhs

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

Our **Vision is t**o bring changes in the life of the tribal by providing the best educational opportunities with value-based knowledge and nurturing their potential to develop them, good citizens with moral values and sense of cultured, dutiful, responsible youth.

Mission

To accomplish the vision, our Mission is,

To transform the lives of the underprivileged, tribal and needy students through effective and meaningful quality higher education with a focus on all, especially women education, to enable them livelihood and mould them into responsible citizens.

Objective

To offer opportunities for the tribal and need students to attain new heights of their carrier.

To develop leadership qualities among the tribal grooming youth by taking care to develop multidimensional personalities on a local and global scale.

To promote social, moral and spiritual values among the tribal students.

To instil enthusiasm for prevention of languages arts, historical and cultural heritage.

To Focus on women's education.

To nourish the natural talent of students with extra-curricular activities.

To know the community around the college (particular villages) related to local and global issues and help them come out from the same.

To organize extension activities for community development, focusing on civic responsibilities and social awareness.

File Description	Document
Paste link for additional information	**View Document**

6.1.2

The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

Arts College, Fatepura, strongly believes in democracy and participative management. The college use decentralization approach in all practices where Principal, teachers, non teaching staff, students, parents and alumni involve in decision making related to college. The college involves students also in committee excluding admission committee and examination committee. All students has right to give their suggestion to college related any issues of curriculum, co-curriculum, infrastructure, cleanliness etc. Student representatives are also involved in most of committees. Principal strongly believes in democracy and decentralizes practice. Principal organize staff meeting before any key decision. In staff meeting also staff students are taken in consideration. Teachers work as in-charge of different committees and work with other committee members and students representatives. Parents are important stakeholders and constitute the Parent-Teacher Association. The Unit is very closely connected with the Institution, and has over the years, extended valuable suggestions for the development of the institute. There are periodical meetings between parents and teachers. Oral feedback from the parents is taken every year and their suggestions are incorporated in the college practices. The college also takes feedback from Alumni and conducts alumni meeting for their valuable feedback. The College Level Monitoring Committee (CLMC) which comprises of the head of the department, faculty members and non teaching staff members also meet regularly to discuss the same at the department level.

The Principal, the head of the institution constitutes different committees at the beginning of each academic year. These committees are.

1.   Admission Committee

2.   IQAC Committee

3.   Discipline committee

4.   Grievances Redressal Committee

5.   Examination Committee

6.   NSS Unit, and Advisory Committee

7.   Cultural Activity Committee

8.   Cell Against Sexual Harassment

9.   Anti ragging committee

10.   Alumni Association

11.   Library Advisory Committee

12.   ST and SC welfare cell

13.   Sports & Adventure Committee

14.   Purchase and Maintenance committee

15.   Women development committee

16.   College APP and Development committee

IQAC under the chair person- principal takes care of all these activities, discussions with the respective committees, resolving the problems that emerge during these discussions etc., on regular basis. The college engages in decentralization and participative management where all important stakeholders are involved in college practices.

File Description	Document
Paste link for additional information	[View Document](#)

6.2 Strategy Development and Deployment

6.2.1

The institutional Strategic / Perspective plan is effectively deployed

Response:

Arts College, Fatepura, did a lot of activities with strategic plan and deployment. The IQAC under the chair person- principal formulates strategies to ensure and sustain quality in all levels.

Strategies plan for Clean Campus and Green campus

Vision and Mission

The strategic plan for clean campus and Green campus with program "SWACHCH COLLEGE"

Vision: to keep college clean and environmental friendly

Mission:

Students should be aware about cleanliness and environmental issues. Campus is regularly observed by security person and CC TV camera.

The college has their own sufficient sweeper/ cleaning staff / sweeper and cleaning staff regularly clean campus two times per day.

College has NSS to take care of cleanliness, care of trees and plants also.

College uses electricity efficient LED bulbs and tube lights to save electrical bill.

Strategic Goals and Objectives

Strategic objectives are tangible targets for efforts or activity areas that are intended to be the means of achieving strategic goals.

1.   Provides clean and eco-friendly environment to students for education

2.   To teach sustainable development to students

3.   To keep college hygiene

4.   To save environment through eco-friendly environment

5.   To minimize maintenance cost

6.   To achieve Swachch Bharat goal

7.   Deployment of students squad to ensure the misuse of the plastic in the College and Conservation of bio diversity

Strategies adopted and implemented

The implemented programmes over last 5 years include the cleanliness of area use of energy efficient electrical materials, etc.

Outcome of Clean Campus and Green campus

There is lot of advantage of Clean Campus and Green campus.

1.   College maintenance cost reduces

2.   Students behave responsibly regarding waste management

3.   College saves a lot of use of electricity

4.   College image is improved as clean and green college.

File Description	Document
Paste link for additional information	[View Document](#)

6.2.2

The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.

Response:

The college is controlled administratively by Higher Education Commission, Government of Gujarat and academically by Shree Govind Guru University with the help of College Management Trust. The decisions of the Gujarat Government and university are forwarded to the Principal for implementation. Principal monitors the overall development in pursuing excellence in every aspect. The Principal as the head of the institution has a very important role in coordinating the different activities of the college and monitoring the functions of different sections. He is assisted in this area by different committees. The first step in its functioning is the formulation of the academic calendar during the beginning of the academic year. The calendar lists all the activities of the college and fixes the time schedule. This is communicated to all Departments and each department is asked to draw up its academic plan for the year in accordance with the calendar. The success of the arrangement lies in the monthly review, which is also included in the calendar. Department head monitors his/her department calendar and its implication. The IQAC of the college chaired by the Principal comprises of one Co-coordinator, one Joint coordinator, seven core committee members and seven steering committee members. IQAC enjoys considerable autonomy and ensures academic and nonacademic excellence. There are various academic and non-academic committee and their coordinators including Admission Committee, Grievances Redressal Committee, Examination Committee, NSS Unit and Advisory Committee, Cultural Activity Committee, Cell against Sexual Harassment, Anti ragging committee, Alumni Association, Library Advisory Committee, ST and SC welfare cell, Sports and Adventure Committee and Purchase and Maintenance committee. The non-teaching staff comprises of the office staff with the sr. clerk, jr. clerk and peons.

Recruitment, Promotional policies:

Recruitment is done by Gujarat Government with the involvement of management. UGC Promotional policies are followed by the college.

Grievances Redressal Mechanism

Grievances Redressal Committee is chaired by principal and consist senior faculty members for teaching, non-teaching staff members and students. No such grievance from staff members is registered to the cell till date because of the good and intact harmony among staff members. Of course differences of opinion have been noticed but they have been resolved harmoniously and mutually with smooth communication.

File Description	Document
Paste link for additional information	[View Document](#)
Link to Organogram of the Institution webpage	[View Document](#)

6.2.3

Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: E. None of the above

File Description	Document
Institutional data in prescribed format(Data template)	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1

The institution has effective welfare measures for teaching and non-teaching staff

Response:

An objective of the college is to provide a quality education. To achieve the objective, the college put emphasis on faculty development and welfare of teaching and non- teaching staff. Teaching and non-teaching staff satisfaction is most importance for best outcome of the college. Skillful and competent staff is needed for student's holistic development. Therefore the college takes utmost care to provide qualified and skillful staff that can impart quality education, support and guidance to its students. The college support staff members to attend seminars, conference, workshops, training programme, research work, etc. the college give duty leave to attend such developmental programme, seminars, conference, workshops, training programme, research work. The welfare measures implemented at institute level includes -

Faculties are always motivated to participate in various seminars, conference, workshops, FDP, orientation programmes related to their area of specialization.

Non-teaching staff is encouraged to develop their technological and soft-skill area, and for this purpose they are motivated to participate in various up-gradation programmes arranged by the university/ governments.

Faculty members are encouraged to pursue higher studies especially doctoral studies (4 faculty

completed PhD degree and 1 completed M. Phil). Principal has professorship while 4 faculties are having associate professorship whereas two have assistant professorship.

Faculties are motivated to conduct research and also to publish their research paper in the journal proceedings.

Other following facilities are provided by the college (Some are as per Government Ruling while remaining are on institute level benefits)

1.   Provident fund (PF)

2.   medical reimbursement

3.   Career advancement benefits (CAS)

4.   Maternity Leave/ Paternity leave

5.   Leave for Study Purpose

6.   Duty leave for attending developmental programme, seminars, conference, workshops, training programme, research work.

7.   Special Casual Leave for faculty development

8.   Canteen facilities and recreational facilities are provided

9.   Cultural and annual tour programme are arranged for the staff's stress management and happiness.

6.3.2

Average percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the last five years.

Response: 0

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Institutional data in prescribed format(Data template)	[View Document](#)

6.3.3

Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 0

6.3.3.1 **Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Institutional data in prescribed format(Data template)	[View Document](#)

6.3.4

Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

Response: 36

6.3.4.1 **Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
1	3	3	1	2

File Description	Document
Institutional data in prescribed format(Data template)	[View Document](#)

08-12-2023 11:31:20

6.3.5

Institutions Performance Appraisal System for teaching and non-teaching staff

Response:

The college follows guidelines of UGC for Performance appraisal of teaching staff. Based on this API form teaching staff gets their appraisal from state government.

Performance Appraisal System for Non-Teaching

Seniority based appraisal system is applicable for non-teaching staff. As per the government of Gujarat norms non-teaching staff are promoted based on their experience depending upon the availability of vacant post for promotion of non- teaching staff.

File Description	Document
Paste link for additional information	[View Document](#)

6.4 Financial Management and Resource Mobilization

6.4.1

Institution conducts internal and external financial audits regularly

Response:

The College has transparent mechanism for management and maximum utilization of the financial resources. The efficient use of financial resources is coordinated and monitored by the designated Committees. The college keeps a very transparent and effective system by following guidelines of government of Gujarat. Currently the college follows Gujarat state purchase policy 2016. The college uses tendering to buy any material and services. Annual audit for the internal resource mobilization is conducted through qualified auditors appointed by principal. It is presented before the Governing Council for approval before and after Internal Audit. Plan and miscellaneous fund utilization is directly monitored by the Principal.

6.4.2

Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 0

6.4.2.1 **Total Grants received from non-government bodies, individuals, Philanthropers year-wise**

during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Institutional data in prescribed format(Data template)	[View Document](#)

6.4.3

Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

The college keeps transparency in use of funds and strongly believes to use fund at right place. The college takes following step to optimal utilization of resources.

The college follows Gujarat state purchase policy 2016.

The College uses quotation based mechanism to buy any material and services.

The college has own purchase and maintenance committee for collecting information where fund needs to be invested and utilized. The committee is headed by principal.

The college buys any materials and services by using quotation based mechanism.

Purchase and maintenance committee takes care to utilize any funds on time before deadline. Purchase and maintenance committee submit all reports and necessary document to audit section and higher education commission

Purchase and maintenance committee discusses in staff meeting before taking a major decision and final decision is taken with consent of majority.

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

Till date the college has not got Accreditation from the 'NAAC', though the college is established in 2001. The college has got two more permanent teaching staff during last five years from Gujarat Government Selection.

In the absence of IQAC, principal monitored and provided quality in all spheres of academic activities. Recently, in the year of 2015-16 college formulated IQAC, in which there are seven members and chaired by principal. IQAC is formulated as per the guidelines of the NAAC in order to execute, evaluate and redefine the academic and administrative performances of the college.

The contributions of the IQAC:

Introduced new software – COLLEGE APP- for online attendance, notice, circular, study materials, notes etc.

Maintenance of regular class attendance

Identifies slow learners and mentally gifted students and organize remedial class for slow learners and develops peer to peer mentoring concept where mentally gifted students mentor slow learner students of their class and utilize mentally gifted students talents.

Continuous internal evaluation of students for total personality development. Continuous internal evaluation of students is done by creative method like seminar. Assignment, class written test, attendance and behavioral aspects.

Educational trip and educational visit during academic year.

IQAC conducts at least one meeting in a semester to discuss policy and action plan to be implemented during the year.

To furnish classrooms with audio-visual aids.

To set up more advanced teaching-learning equipments.

To take feedback from students manually and parents orally.

Arranging expert lectures for different subjects.

To implement semester and CBCS successfully.

File Description	Document
Paste link for additional information	View Document

6.5.2

The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

(For first cycle - Incremental improvements made for the preceding five years with regard to quality

For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives   )

Response:

IQAC manages, facilitates and maintains teaching learning process within the college can be listed as below-

Test results are reviewed by the principal and head of department for both internal assessment and university examination.

To review effective teaching learning process verbal student's feedback for each teacher is taken, analyzed and passed to concerned teacher for improvement.

To review and evaluate structure & methodologies of operations & learning outcomes periodic meetings are conducted by the principal and required guidance is given to all teaching faculty.

The IQAC puts emphasis on physical availabilities of teachers to complete their curriculum in time. The college follows UGC norms in terms of teachers timing.

Continuous internal evaluation is done by using different method of evaluation like seminar, presentation, class test, assignment, online examination etc.

IQAC informs each department to identify slow learner and mentally gifted students at the beginning of academic year. Organizes remedial class for slow learner and develop peer to peer mentoring concept where mentally gifted students mentor slow learner students of their class and utilize mentally gifted students talents.

The IQAC emphasizes on use of ICT in teaching and learning. In the continuous internal evaluation the faculties are encouraged to maximum use of formatting assessment and evaluation. IQAC always takes initiative that can help in improving teaching learning of students and faculties. At infrastructural level it has taken initiative like arranging Wi-Fi facility and Audio Visual Classrooms. It promotes Classroom

Seminars, Group Discussion, Presentations and Lectures of experts.

The IQAC emphasizes about need of auditorium in college and at present an auditorium is ready for utilization with having audio – visual facilities, LCD projector and capacity of about 500 persons.

6.5.3

Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
2. **Collaborative quality intitiatives with other institution(s)**
3. **Participation in NIRF**
4. **any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

Response: E. None of the above

File Description	Document
Institutional data in prescribed format(Data template)	**View Document**
Paste web link of Annual reports of Institution	**View Document**

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

1. Safety and security

More than 50% of the students in the college are girls. Due to the rapidly changing social circumstances, girls have to be safeguarded and provided with proper care and attention. The Women's Cell is assigned with this task. In case of a sudden and unexpected ailment, proper first aid and resting facilities are also made available.

2. Counseling

The first-year Under Graduate students enter college life from a totally different environment. They often take much time to adapt themselves to this new beginning. In the meantime, they face several problems including difficult curriculum, unfamiliar surroundings, etc. To overcome these dilemmas the students are provided with proper counseling sessions.

With the introduction of the semester system in the year 2011, examinations became a regular affair. During its initial stages, semester system offered little or perhaps no help in understanding the system. There creating awareness among parents and students became an almost indispensable idea. Starting from the year 2011, the college exhibits considerable interests in organizing orientation sessions for students. In order to supplement this, counseling classes are also provided so that the students become equipped to face the fears regarding the examinations in particular and the world in general.

3. Common room

Women's Cell has a common room .with all facilities for girl's students. Two teachers in charge take care of common room.

7.1.2

The Institution has facilities for alternate sources of energy and energy conservation measures

1. Solar energy
2. Biogas plant
3. Wheeling to the Grid
4. Sensor-based energy conservation
5. Use of LED bulbs/ power efficient equipment

Response: D. 1 of the above

File Description	Document
Geotagged Photographs	View Document

7.1.3

Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- **Solid waste management**
- **Liquid waste management**
- **Biomedical waste management**
- **E-waste management**
- **Waste recycling system**
- **Hazardous chemicals and radioactive waste management**

Response:

1.   Solid waste management

Over the years, solid waste management is an area of high priority for the institution. Our study revealed that solid waste accumulates via major sources- Biological waste including food and waste materials from canteen and classrooms. The students are encouraged to bring their lunch in tiffin boxes which eliminate the accumulation of food waste and plastic carry bags. The college also takes maximum effort to minimize solid wastes produced from the classrooms. For that, the sweepers clean the classrooms and corridor twice a day. The college also ensures that banners of cloth are used during seminars and workshops to reduce the environmental impact. The plastic wastes are collected from the campus regularly, under the mission 'Say No To Plastic' of WHO, the college arranges dust-bin for solid waste collection then systematically discards it.

 2.   Liquid waste management

The major source of liquid waste is from toilets and canteen. All these waste materials are systematically drawn to drains that are collected in septic tanks.

3. Biomedical waste management

As our college is an arts college no biomedical waste as such is produced so no need to do any such kind of provision for biomedical waste management.

4. E-waste management

As our college is an arts college no e-waste as such is produced however, some materials such as printer cartridges etc. are there that are given for proper e-waste handling unit.

5. Hazardous chemicals and radioactive waste management

As our college is an arts college no hazardous chemicals and radioactive chemicals/compounds are used and there is no need to do any such kind of provision for hazardous chemicals and radioactive waste management.

File Description	Document
Geotagged photographs of the facilities	[View Document](#)

7.1.4

Water conservation facilities available in the Institution:

1. **Rain water harvesting**
2. **Borewell /Open well recharge**
3. **Construction of tanks and bunds**
4. **Waste water recycling**
5. **Maintenance of water bodies and distribution system in the campus**

Response: E. None of the above

File Description	Document
Geotagged photographs / videos of the facilities	[View Document](#)

7.1.5

Green campus initiatives include:

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

Response: E. None of the above

File Description	Document
Geotagged photos / videos of the facilities	[View Document](#)

7.1.6

Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:

1. **Green audit**

2. **Energy audit**
3. **Environment audit**
4. **Clean and green campus recognitions / awards**
5. **Beyond the campus environmental promotion activities**

Response: E. None of the above

7.1.7

The Institution has disabled-friendly, barrier free environment

1. **Built environment with ramps/lifts for easy access to classrooms.**
2. **Divyangjan friendly washrooms**
3. **Signage including tactile path, lights, display boards and signposts**
4. **Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment**
5. **Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

Response: E. None of the above

7.1.8

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

To enlighten the knowledge of students about the rich cultural history of our country and the sacrifices of the eminent personalities, the college celebrates various cultural festivals and the birth and death anniversaries of great men like Mahatma Gandhi, Sardar Patel, Swami Vivekananda, Dr. Sarvapalli Radhakrushnan etc. These occasions provide the students an opportunity to appreciate the contributions of these great people in shaping our nation. The college also celebrates regional as well as national festivals like Independence Day, Republic Day, Janmashmi, Navratri, Makarskranti, etc. The Navratri celebration in the campus extends the joy of students with study.

The college also celebrates other holidays of national significance including August 15th, January 26th etc. When there are flag hoisting ceremonies, rallies, cultural programmes etc. It is envisioned that these activities inculcate in the students, a sense of pride about our great nation and its rich cultural heritage.

7.1.9

Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

As explicitly stated in the vision and mission statement, the institution lays special emphasis in molding character and culture among the students thereby contributing to the overall wellbeing of the society. The institution aims at creating a knowledge-based society who strongly believes in social values and professional ethics. To this end, the college has published separate code of conduct for students' take effort in adhering to the same. The curriculum of the college has incorporated several topics which are designed to inculcate these values in the students. For the cultural and spiritual upliftment of the students, the college is always trying to make them responsible citizens of India. Over the years, NSS unit of the college which has an impressive enrolment of students, participate actively in social responsibility programmes like cleaning of public places, providing food packets to the poor, etc.

7.1.10

The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

1. The Code of Conduct is displayed on the website
2. There is a committee to monitor adherence to the Code of Conduct
3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

Response: E. None of the above

File Description	Document
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims.	[View Document](#)
Code of ethics policy document	[View Document](#)

7.1.11

Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

As explicitly stated in the vision and mission statement, the institution lays special emphasis in molding character and culture among the students thereby contributing to the overall wellbeing of the society. The institution aims at creating a knowledge-based society who strongly believes in social values and professional ethics. To this end, the college has published separate code of conduct for students' take effort in adhering to the same. The curriculum of the college has incorporated several topics which are designed to inculcate these values in the students. For the cultural and spiritual upliftment of the students, the college is always trying to make them responsible citizens of India. Over the years, NSS unit of the college which has an impressive enrolment of students, participate actively in social responsibility

programmes like cleaning of public places, providing food packets to the poor, etc.

7.2 Best Practices

7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

Title of the Practice: Finishing School

 Objectives of the Practice

 Arts College, Fatepura organizes the Finishing School for the students of third year B.A. The aim of this practice is to make students competent enough to enter into the professional world. Students of this tribal area immediately need a job to support their families after graduation. There are many companies that can provide good job opportunities to these students in Gujarat. So, our college, under the government scheme of the Finishing School, trains them for various jobs.

 The Context

This is the era of competition and technology. It is obvious that economically and socially backward students do not have got the equal opportunities to learn this job skills in comparison to urban area students. So, this is the platform where they learn and help themselves to find a better job.

 The Practice

In this practice, they are taught communication skills, resume writing, interview etiquettes, email etiquettes, etc. It is a hundred hours' training programme and the college also randomly invites experts from the outside for this purpose. Mostly, this training is conducted by the college teachers only. It has been observed that here in this tribal area students suffer from inferiority complex due to the lack of self-confidence. We build-up that self-confidence in our students during the practice. In this school, students are provided the Student Manuel prepared by the KCG (Knowledge Consortium of Gujarat), Gujarat. They are also trained to think critically on various subjects and are encouraged to learn problem-solving and decision-making. The students are also given the midday meal during the practice completely free of cost. This is an initiative taken by the college in collaboration with the Gujarat government to make students employable.

 Evidence of Success

Students have started communicating properly now and there is noticeable change in the confidence level of the students. They also communicate with strangers without any hesitation and inferiority complex. They have learnt writing skills for resume and e-mail. They are now ready for interviews and group discussion.

Problems Encountered and Resources Required

Finishing School's classes are also taken parallel with the regular classes of the college. This overlapping of the classes creates problem for both students and teachers. So, Finishing School causes loss of regular classes to the students. Their academic continuity is somewhat disturbed by joining this course. At the same time the college cannot organize these lectures after college hours as the students come from remote areas. The duration of these classes cannot exceed more than four hours a day and thus it becomes little tricky to handle both the things at a time. The trainers also change in different phases and thus it takes more time for students to cope up with the new trainer.

File Description	Document
Best practices in the Institutional web site	[View Document](#)

7.3 Institutional Distinctiveness

7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

The first thing about our college is that there is no government college around 20 kms in this area. Arts College, Fatepura is the only college in this area that provides the three core subjects of arts to the students. More than 50% of the teaching faculty is having Ph.D. degree which is also a distinctive identity of the college. More than 75% students belong to the reserved categories.

The college is quite fortunate in getting qualified and experienced teachers. On the same note the college could not has been developed as it is without the stable leadership of the principal. The college has set example by working enormously for the students of reserved categories of tribal area. The peaceful milieu of the college feeds and motivates reading. A complete growth of the student's is ensured by organizing the Finishing School. The facility of free Wi-Fi and computer lab makes them technically competent in the contemporary world. To benefit the local community extension activities like Swachh Bharat, deaddiction etc. are done. The college has taken an advance step in the world of information and technology by launching the college app for students and staff.

File Description	Document
Appropriate web in the Institutional website	[View Document](#)

5. CONCLUSION

Additional Information :

The first thing about our college is that there is no government college around 20 kms in this area. Arts College, Fatepura is the only college in this area that provides the three core subjects of arts to the students. More than 50% of the teaching faculty is having Ph.D. degree which is also a distinctive identity of the college. More than 75% students belong to the reserved categories.

The college is quite fortunate in getting qualified and experienced teachers. On the same note the college could not has been developed as it is without the stable leadership of the principal. The college has set example by working enormously for the students of reserved categories of tribal area. The peaceful milieu of the college feeds and motivates reading. A complete growth of the student's is ensured by organizing the Finishing School. The facility of free Wi-Fi and computer lab makes them technically competent in the contemporary world. To benefit the local community extension activities like Swachh Bharat, deaddiction etc. are done. The college has taken an advance step in the world of information and technology by launching the college app for students and staff.

Concluding Remarks :

The college is under the affiliation of newly established university of Panchmahal named Shri Govind Guru University, Godhra which is named after the great patriotic Shri Govind Guru of Mangadh who fought not only for the freedom of India but also for the abolition of superstitions and alcohol among the tribal people. Our college is one of the arts colleges established in the rural area of Dahod district. It has played a vital role in providing higher education at the doorstep to the students of Dahod and its nearby villages. Our college is located near to Santrampur of Dahod district.

Our college offers undergraduate courses namely B.A. in Hindi, Gujarati, and History.

At present the college has a principal, 5 teaching faculties, 6 non-teaching faculties, 1 sports faculty and has 1170 students.

The college takes care of holistic personality development of students with curriculum and co-curriculum activities. The college also encourages teaching staff and non-teaching staff for research and extension activities. The college encourages slow learners and Divyang students for education and through counselling center and remedial classes. The college has a compliance with affiliated university, UGC rules, Government of Gujarat rules and Higher Education Commission of Gujarat rules and regulation. The college helps to develop leadership skills among students and encourage students to participate in various committees of the college. The college has experienced and well qualified teaching staff for students' education and personality development. The college has taken an advance step in the world of information and technology by launching the college app for students and staff for education and sharing education regarding information. A complete growth of the student's is ensured by organizing the Finishing School. The facility of free Wi-Fi makes them technically competent in the contemporary world.

The college makes students employable and responsible citizens by inculcating in them values of fraternity, equality, nationality and to cultivate human values and sharpen life skills.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification
1.1.3	**Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years** 1. **Academic council/BoS of Affiliating university** 2. **Setting of question papers for UG/PG programs** 3. **Design and Development of Curriculum for Add on/ certificate/ Diploma Courses** 4. **Assessment /evaluation process of the affiliating University** Answer before DVV Verification : B. Any 3 of the above Answer After DVV Verification: C. Any 2 of the above
1.4.1	*Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders* *1) Students* *2)Teachers* *3)Employers* *4)Alumni* Answer before DVV Verification : C. Any 2 of the above Answer After DVV Verification: E. None of the above Remark : Input edited as per the HEI not provided any feedback forms.
1.4.2	**Feedback process of the Institution may be classified as follows:** **Options:** 1. **Feedback collected, analysed and action taken and feedback available on website** 2. **Feedback collected, analysed and action has been taken** 3. **Feedback collected and analysed** 4. **Feedback collected** 5. **Feedback not collected** Answer before DVV Verification : C. Feedback collected and analysed Answer After DVV Verification: E. Feedback not collected Remark : Input edited as per the HEI not provided any feedback forms.
2.1.1	**Average Enrolment percentage (Average of last five years)** 2.1.1.1. **Number of students admitted year-wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
390	390	390	390	390

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
387	390	384	362	389

2.1.1.2. **Number of sanctioned seats year wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
390	390	390	390	390

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
390	390	390	390	390

Remark : Input edited as per the list of enroll student, during last five years, and data is mismatched during year (2019-2020). (Number of students admitted is less then or equal to Number of sanctioned seats.

2.1.2	**Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)**

2.1.2.1. **Number of actual students admitted from the reserved categories year wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
1042	940	908	906	1055

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
66	62	52	41	59

Remark : Input edited as per the data template , HEI not provided document as per sop.

2.3.3	**Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)**

2.3.3.1. **Number of mentors** ?????????????? ???????

	Answer before DVV Verification : 6 Answer after DVV Verification: 5 Remark : Input edited as per metric 3.1 mentor always less then or equal to the full time teachers.
2.4.2	**Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)** 2.4.2.1. **Number of full time teachers with *Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.* year wise during the last five years** Answer before DVV Verification: 	2020-21	2019-20	2018-19	2017-18	2016-17
---	---	---	---	---
0	0	1	1	2 | Answer After DVV Verification : | 2020-21	2019-20	2018-19	2017-18	2016-17
---	---	---	---	---
0	0	0	0	0	 Remark : Input edited as per the HEI not provide the any PHD certificates.
2.4.3	**Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)** 2.4.3.1. **Total experience of full-time teachers** Answer before DVV Verification : 14.33 Answer after DVV Verification: 14.33
2.6.3	**Average pass percentage of Students during last five years** 2.6.3.1. **Total number of final year students who passed the university examination year-wise during the last five years** Answer before DVV Verification: 	2020-21	2019-20	2018-19	2017-18	2016-17
---	---	---	---	---
235	178	218	94	182 | Answer After DVV Verification : | 2020-21	2019-20	2018-19	2017-18	2016-17
---	---	---	---	---
0235	0178	0218	094	0182 | 2.6.3.2. **Total number of final year students who appeared for the university examination year-wise during the last five years** Answer before DVV Verification: | 2020-21	2019-20	2018-19	2017-18	2016-17
---	---	---	---	---	

| 298 | 219 | 290 | 320 | 296 |

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0298	0219	0290	0320	0296

Remark : Input edited as per the HEI not provide the any relevant document showing the given input.

3.1.3	**Number of Seminars/conferences/workshops conducted by the institution during the last five years**

3.1.3.1. Total number of Seminars/conferences/workshops conducted by the institution year-wise during last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
2	1	1	0	0

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	1	0

3.2.1	**Number of papers published per teacher in the Journals notified on UGC website during the last five years**

3.2.1.1. Number of research papers in the Journals notified on UGC website during the last five years.

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
2	0	2	4	10

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
01	0	01	01	01

Remark : Input edited as per the HEI not provide the relevant documents

3.2.2	**Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**

3.2.2.1. Total number of books and chapters in edited volumes/books published and papers

in national/ international conference proceedings year-wise during last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
0	3	2	2	8

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0	1	1	1	1

Remark : Input edited as per the HEI not provided the any relevant documents.

3.3.4	**Average percentage of students participating in extension activities at 3.3.3. above during last five years**

3.3.4.1. Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
100	103	95	97	104

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
100	0103	095	097	0104

Remark : Input edited as per the HEI not provided any supporting documents.

4.1.3	**Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.** *(Data for the latest completed academic year)*

4.1.3.1. Number of classrooms and seminar halls with ICT facilities
Answer before DVV Verification : 2
Answer after DVV Verification: 1

Remark : Input edited as per the geo tagged photographs.

4.2.4	**Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the latest completed academic year**

4.2.4.1. Number of teachers and students using library per day over last one year
Answer before DVV Verification : 70
Answer after DVV Verification: 00

	Remark : Input edited as per the HEI not provided the any supportive documents.
5.1.5	**The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases** 1. **Implementation of guidelines of statutory/regulatory bodies** 2. **Organisation wide awareness and undertakings on policies with zero tolerance** 3. **Mechanisms for submission of online/offline students' grievances** 4. **Timely redressal of the grievances through appropriate committees** Answer before DVV Verification : B. 3 of the above Answer After DVV Verification: D. 1 of the above Remark : Input edited as per the supportive documents

5.2.1

Average percentage of placement of outgoing students during the last five years

5.2.1.1. **Number of outgoing students placed year - wise during the last five years.**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
62	40	90	0	0

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
01	01	01	01	01

Remark : Input edited as per the HEI not provided the supporting data.

5.3.1

Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

5.3.1.1. **Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
2	0	7	28	12

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
02	00	07	028	012

Remark : Input edited as per the HEI not provide the any e copie of awards certificates.

| 5.3.3 | **Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)**

    5.3.3.1. **Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years** |

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
16	0	16	16	16

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
016	0	016	016	16

    Remark : Input edited as per the HEI not provide the any relevant documents and the given list provided by HEI is not consolidated, so it is not considered.

| 6.2.3 | **Implementation of e-governance in areas of operation** |

   1. **Administration**
   2. **Finance and Accounts**
   3. **Student Admission and Support**
   4. **Examination**

   Answer before DVV Verification : D. 1 of the above
   Answer After DVV Verification: E. None of the above
   Remark : Input edited as per the HEI not provided the relevant documents.

| 6.3.2 | **Average percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the last five years.**

    6.3.2.1. **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years** |

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	1

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

Remark : Input edited as per the HEI is not provided the any supportive documents.

6.3.4	**Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).** 6.3.4.1. **Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years** Answer before DVV Verification: 	2020-21	2019-20	2018-19	2017-18	2016-17
3	3	3	2	2 | Answer After DVV Verification : | 2020-21	2019-20	2018-19	2017-18	2016-17
1	3	3	1	2 | Remark : Input edited as per the supportive documents.
6.5.3	**Quality assurance initiatives of the institution include:** 1. **Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements** 2. **Collaborative quality intitiatives with other institution(s)** 3. **Participation in NIRF** 4. **any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)** Answer before DVV Verification : D. 1 of the above Answer After DVV Verification: E. None of the above Remark : Input edited as per the HEI not provide the any supportive documents.
7.1.4	**Water conservation facilities available in the Institution:** 1. **Rain water harvesting** 2. **Borewell /Open well recharge** 3. **Construction of tanks and bunds** 4. **Waste water recycling** 5. **Maintenance of water bodies and distribution system in the campus** Answer before DVV Verification : D.1 of the above Answer After DVV Verification: E. None of the above Remark : Input edited as per the HEI not provide the any supportive documents.

7.1.5	**Green campus initiatives include:**
	1. **Restricted entry of automobiles**
	2. **Use of Bicycles/ Battery powered vehicles**
	3. **Pedestrian Friendly pathways**
	4. **Ban on use of Plastic**
	5. **landscaping with trees and plants**
	Answer before DVV Verification : C. 2 of the above
	Answer After DVV Verification: E. None of the above
	Remark : Input edited as per the HEI not provide the any supportive documents.
7.1.6	**Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:**
	1. **Green audit**
	2. **Energy audit**
	3. **Environment audit**
	4. **Clean and green campus recognitions / awards**
	5. **Beyond the campus environmental promotion activities**
	Answer before DVV Verification : D.1 of the above
	Answer After DVV Verification: E. None of the above
	Remark : Input edited as per the HEI not provide the any supportive documents.
7.1.7	**The Institution has disabled-friendly, barrier free environment**
	1. **Built environment with ramps/lifts for easy access to classrooms.**
	2. **Divyangjan friendly washrooms**
	3. **Signage including tactile path, lights, display boards and signposts**
	4. **Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment**
	5. **Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**
	Answer before DVV Verification : C. 2 of the above
	Answer After DVV Verification: E. None of the above
	Remark : Input edited as per the HEI not provided the any supportive documents.
7.1.10	**The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.**
	1. **The Code of Conduct is displayed on the website**
	2. **There is a committee to monitor adherence to the Code of Conduct**
	3. **Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
	4. **Annual awareness programmes on Code of Conduct are organized**

Answer before DVV Verification : D. 1 of the above

Answer After DVV Verification: E. None of the above

Remark : Input edited as per the HEI not provided the any supportive documents.

2.Extended Profile Deviations

ID	Extended Questions
1.1	**Number of courses offered by the Institution across all programs during the last five years** Answer before DVV Verification: 	2020-21	2019-20	2018-19	2017-18	2016-17
---	---	---	---	---
1	1	1	1	1 | Answer After DVV Verification: | 2020-21	2019-20	2018-19	2017-18	2016-17
---	---	---	---	---
9	9	9	9	9	
1.2	**Number of programs offered year-wise for last five years** Answer before DVV Verification: 	2020-21	2019-20	2018-19	2017-18	2016-17
---	---	---	---	---
3	3	3	3	3 | Answer After DVV Verification: | 2020-21	2019-20	2018-19	2017-18	2016-17
---	---	---	---	---
1	1	1	1	1	
2.1	**Number of students year-wise during last five years** Answer before DVV Verification: 	2020-21	2019-20	2018-19	2017-18	2016-17
---	---	---	---	---
1053	949	913	913	1061 | Answer After DVV Verification: | 2020-21	2019-20	2018-19	2017-18	2016-17
---	---	---	---	---
0948	949	913	913	1061	
2.3	**Number of outgoing / final year students year-wise during last five years** Answer before DVV Verification: 	2020-21	2019-20	2018-19	2017-18	2016-17
---	---	---	---	---
219	290	320	296	407	

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
219	290	320	296	407

3.1 | **Number of full time teachers year-wise during the last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
6	6	7	7	7

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
5	5	6	6	6

4.1 | **Total number of classrooms and seminar halls**
Answer before DVV Verification : 7
Answer after DVV Verification : 6